BY ORDER OF THE COMMANDER
AIR FORCE MATERIEL COMMAND

AIR FORCE INSTRUCTION 10-244

AIR FORCE MATERIAL COMMAND
Supplement 1

28 FEBRUARY 2002

Operations

REPORTING STATUS OF AEROSPACE
EXPEDITIONARY FORCES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

AFI 10-244, 19 Feb 2002, is supplemented as follows:

This supplement augments AFI 10-244, *Reporting Status of Aerospace Expeditionary Forces*, and addresses AFMC-unique requirements. The additions correspond to the chapters and paragraphs in the AFI. This supplement does not pertain to AFMC-gained Air National Guard units.

1.4.1. (Added) The AFMC Operations Office (HQ AFMC/XP-AO) will maintain the AEF TPFDD libraries for AFMC.

1.4.2. (Added) The AFMC Functional Area Managers (FAMs) will provide the AFMC Operations Office with the UTC additions, deletions and changes required to maintain the AEF TPFDD libraries.

1.6.4.4. (Added) Will AEF UTCs be prepared to deploy during their availability window?

2.3.1.1. (Added) The AEF Center will route all interaction with AFMC field units through the AFMC FAMs. Requests for information, team status and other issues should be fully coordinated with the HQ AFMC FAMs to ensure managers are fully aware of issues and/or commitments being made between the AEFC and AFMC field units. If there is a conflict between the AEF Center and HQ AFMC FAM inputs, the input of the FAMs will take precedence.

2.4.1. (Added) The AFMC Operations Office will manage the AEF reporting for AFMC. The AFMC Operations Office will also manage and maintain the AEF TPFDD libraries and the AFWUS, and will serve as the AFMC focal point for all EAF and EAF-related issues, including ART.

2.6.1.1. (Added) Air Logistics Center, Product Center, Test Center, and Field Operating Agency (FOA) Commanders, hereafter referred to as Center/FOA Commanders, will review and approve the input status for each AFMC reportable UTC. Units within Centers/FOAs report through the Center/FOA to HQ AFMC. The installation's designated ART manager will ensure installation UDMs are properly trained in ART data reporting procedures.

2.6.1.2. (Added) AFMC ART managers will update UTC data contained in the AEF reporting system.

2.6.1.3. (Added) Center/FOA Commanders will be responsible for all data reported for their installation.

2.6.1.4. (Added) Center/FOA Commanders will ensure that designated ART POCs have required access permissions to GCCS and ART.

2.7.1.1.1. (Added) The AFMC Operations Office will ensure installation ART managers are properly trained in ART data reporting procedures. See AFI 10-244 paragraph 1.6.3 for the NIPRNET address of the ART training website.

2.7.1.4.1. (Added) The AFMC Operations Office will maintain the AFMC WMP-3, AFWUS, and the AEF TPFDD libraries on a daily basis.

2.7.1.5.1. (Added) AFMC FAMs will monitor their UTCs in the AFWUS and AEF libraries on a continuous basis.

2.7.1.5.2. (Added) The AFMC Operations Office will work with the HQ AFMC FAMs to ensure reporting accuracy and problem resolution.

2.7.3. Center/FOA Commander.

2.7.3.1. The Center/FOA Commander will appoint an ART manager/POC for the Center/FOA, who will be responsible for entering data into the ART database. Center/FOA Commanders will also appoint an alternate ART POC and ensure that both the primary and alternate managers are properly trained to ensure uninterrupted reporting during both peacetime and contingencies. The AFMC Operations Office must be notified in writing of each assigned primary and alternate ART POC at each level within the Cente/FOA within 30 days of appointment via message posted to the SIPRNET AFMC ART newsgroup (afmc.local.ART) located on the news.afmc.wrightpatterson.af.smil.mil server.

2.7.3.6. (Added) ART managers (or their alternates) will:

2.7.3.6.1. (Added) Ensure all personnel involved in ART reporting are trained in data handling procedures.

2.7.3.6.2. (Added) Work with FAMs to review and approve UTC assessments and information provided by subordinate unit commanders/supervisors.

2.7.3.6.3. (Added) Provide UTC status information to the Center/FOA Commander for approval prior to loading into the ART database.

2.7.3.6.4. (Added) Update ART database monthly and within 24 hours of a UTC status change or notification of a UTC change, addition, or deletion.

2.7.3.6.5. (Added) Ensure all Center/FOA Commanders are aware of all apportioned UTCs.

2.7.3.6.6. (Added) Post ART specific messages to the SIPRNET AFMC ART newsgroup (amfc.local.ART) as required. Users are required to have SIPRNET access in order to post messages to this newsgroup.

2.7.4.9. (Added) Unit commanders will review and verify ART assessments for their UTCs prior to the data being entered into ART or forwarded to the Center/FOA ART Manager for inclusion in the ART database. These unit certifications must be submitted in advance of the due dates for monthly updates and Center/FOA certification letters to allow time for inclusion in the overall reports.

2.7.5.1. (Added) AFMC units not located on a military installation will provide their ART report to their parent Center/FOA for reporting. As an alternative, the parent organization ART manager may contact the remote unit directly to determine the proper ART input and eliminate the need for an ART manager at the remote site.

3.3.2. (Added) The status of all UTCs belonging to AFMC included in the AEF TPFDD libraries will be reported.

3.4.5.1. (Added) AFMC reporting to HQ AFMC/XP and senior leadership will focus on two sets of AEF deployment information: 1) the status of the current AEF deployment, and 2) the projected status of the next AEF deployment as of the first day of each AEF pair's availability period.

3.4.7.1.1. (Added) Non-deployable UTC positions which are alternates to deployable UTCs <u>can</u> be counted in UTC readiness assessments in ART.

3.5.2.1. (Added) UTCs coded DXX (ULN 7XXXX) with non-arming missions that lack weapons qualification training and certification will be coded as yellow as long as the commander certifies that the required training can be obtained prior to a required deployment. This condition will be clearly stated in the training remarks area (recommended statement: weapons qualification to be accomplished). The get-well-date must be on or before the first day of the deployment vulnerability window.

3.5.2.2. (Added) All UTCs assessed as "yellow" must indicate a reason for being rated as such in one of the four primary criteria areas (personnel, training, equipment supply and equipment condition).

3.5.3.1. (Added) All UTCs assessed as "red" must indicate a reason for being rated as such in one of the four primary criteria areas (personnel, training, equipment supply and equipment condition).

3.8. **When to Report.** All AFMC reporting units will submit and update UTC assessments by the first day of each month.

3.9. **Where to Report.** AFMC ART POCs may post ART specific messages to the SIPRNET AFMC ART newsgroup, afmc.local.ART. Users are required to have SIPRNET access in order to post messages to this newsgroup.

4.2.1.1. (Added) The AFMC Operations Office will prepare and forward the AFMC Certification message to meet COMACC reporting requirements.

4.2.3.1.1. (Added) All AFMC Center/FOA Commanders will transmit a Commander Certification Message to the AFMC Operations Office NLT 6 weeks prior to AEF/AEW deployment eligibility window. Post the message to the SIPRNET AFMC ART newsgroup (afmc.local.ART) to the attention of the AFMC ART Manager.

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